

SENATE ACTION FORM

MOTION: Faculty Welfare – It is moved to adopt the changes to Board Policy and University Regulations outlined below.

VOTE: Approved by voice vote.

Response requested

\_\_\_\_\_ Approval for placement in University Catalog

X in University Regulations

X Recommendation to Board for placement in Board Policy Manual

\_\_\_\_\_ None (sent as information item)

\_\_\_\_\_ Other action requested/Comments:

\_\_\_\_\_  
Faculty Senate Chair

\_\_\_\_\_  
04/14/2022  
Date

\* \* \* \* \*

Administrative review of Senate action (unnecessary for information i

Attachment to Senate Action #1229  
Approved by the Faculty Senate  
April 4, 2022

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*In the appropriate place in University Regulations or the Board Policy Manual, as determined by the Codification Committee, add the following definitions:*

1. Academic Unit: A school, department, or free-standing program, housed in an academic co



their unit

# From University Regulations

## 3-3-301 ~~Department~~ Chair Selection and Evaluation.

A chair is the unit leader of a department or free-standing program, or the unit leader of a school whose faculty workload includes instruction and/or professional activity in addition to chair service.

### 3-3-301(1) ~~Department~~ Chair Selection.

- (a) ~~Chairs are~~ A chair is an at-will employees in their capacity as chair. Normally they will the chair shall be appointed from tenured or tenure-track faculty within the department unit. Chairs will be appointed for a three-year term.

faculty to discuss the evaluation.

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*Clean copy version:*

**3-3-301 Chair Selection and Evaluation.**

A chair is the unit leader of a department or free-standing program, or the unit leader of a school whose faculty workload includes instruction and/or professional activity in addition to chair service.

**3-3-301(1) Chair Selection.**

- (a) A chair is initially selected by the board of trustees for a term of three years, and may be re-elected for one or more additional terms of three years each. The board of trustees may also select a chair for a term of less than three years if the board determines that the chair's services are needed for a shorter period.

**3-3-1101 School Director Policy.** This document sets forth the policies and procedures to governing the selection and evaluation of school directors. A director is the unit leader of a school whose entire assignment is professional administration.

**3-3-1101(1) School Director Selection.** Directors are A director is an at-will employees in their capacity as directors.

- (a) Normally the director will shall be appointed from tenured or tenure-track faculty within the school.

Upon completion of the following process, the dean of the college shall recommend a school director to the Chief Academic Officer (CAO) for approval. If the director is to be selected from the current faculty of the school, an agreement between the dean and a majority of the faculty of the affected school, outlining the recommendation process including faculty involvement, will shall be requ (ac-84) [1-28-2015] 2.1057 006) [025

- (a) Normally the director shall be appointed from tenured or tenure-track faculty within the school.

Upon completion of the following process, the dean of the college shall recommend a director to the CAO for approval. If the director is to be selected from the current faculty of the school, an agreement between the dean and a majority of the faculty of the affected school, outlining the recommendation process including faculty involvement, shall be required prior to initiating the search for a director. Faculty involvement may include school faculty vote, conferences with individual faculty and/or the school, and/or interviews with potential candidates. Evaluations from persons external to the school may also be considered.

- (b) When no qualified faculty member is willing to accept appointment as director and/or the school and dean agree it is in the best interest of the school not to recommend a director from present faculty, or when the school and dean cannot reach agreement on the appointment of a director, the following applies:

- (i) The dean may request and receive authorization from the CAO to advertise externally for a school director. Selection of off t