SENATE ACTION FORM

No. 1241

Subject: Degree Conferral policy & Late Add Narrative

Reference to Senate Minutes dated   January 17, 2023

Senate Action:
MOTION: APC – It is moved to approve Degree Conferral policy and Late Add Narrative as presented.
VOTE: Approved by voice vote.

Response requested:

___X__ Approval for placement in University Catalog, Undergraduate and Graduate

_____   Approval for placement in University Regulations

_____   Recommendation to Board for placement in Board Policy Manual

_____   None (sent as information item)

_____   Other action requested/comments:

Dawit Senbet
_____   ___1/17/2023____
       Faculty Senate Chair   Date

* *

Administrative review of Senate action (unnecessary for information items):

_____   Reviewed by VPAA/Provost. Check _____ if comments attached

_____   Reviewed by General Counsel Check _____ if comments attached

Presidential action

_____   Approve _____   Reject_____   Return to Senate for discussion/modification (comments attached)

_____   _____
     President/Designated Administrative Officer   Date

Date of Board approval (if applicable):   not applicable

Subject: Degree Conferral Policy – Recommended Language Update

Originator: Charlie Couch, Registrar

Placement(s) Undergraduate and Graduate Catalog

Reviewed by APC on 10/24/2022 and sent to Codification

Reviewed by Codification on 11/02/2022 and sent to APC

Reviewed by APC on 12/5 and sent to Senate

Purpose/Rationale:

The narrative additions/edits below are recommended to provide clarity around UNC's current degree conferral process practice as a *standard* term institution, operating on a semester system. In addition, with the current and potential future addition of carousel/block program formats, it's important to provide context and transparency to prospective students on

Academic records will be locked upon degree conferral. Under no circumstances will changes be made to the academic record after a degree has been conferred.

~~When all degree requirements have been completed, a degree must be awarded and completed in the term that it is brought to the attention of the Office of the Registrar. Students cannot request a delay in awarding a degree once all degree requirements have been satisfied.~~

GR Policy

Degree Conferral Policy

~~Academic records are final upon degree conferral. Under no circumstances will changes be made to academic record after degree conferral.~~

UNC confers degrees after the conclusion of the Fall, Spring, and Summer terms. The official date of conferral will be listed on official transcripts and diplomas. The conferral date is either the date of commencement (for Fall and Spring semesters) or the last day of the Summer semester. Transcripts and diplomas listing the final degree are typically available 4 to 5 weeks after the end of the term to allow time for the Office of the Registrar to verify that all degree requirements have been completed (See Semester Academic Calendar). Prior to the date final transcripts and degrees are available, a student who completes all requirements may request an official "Pending Conferral Letter" from the Office of the Registrar.

Academic records will be locked upon degree conferral. Under no circumstances will changes be made to the academic record after a degree has been conferred.

Subject: Course Late Add –

A course late add will only be approved with evidence of extenuating circumstances beyond the student's control that kept the student from adhering to the published deadline. Student lack of knowledge of the published deadlines does not warrant a petition.

To submit a petition:

x   A student must have been **academically engaged in the course** on or before the drop deadline for the petition to be considered.

x   The petition must include a written statement describing the circumstances that kept the student from adding the course prior to the deadline. 1a (19 k6t4 (dl)e)10 r/C20o)2 (r) (ne)2rdl)4 (i)14tt(19 k6d ()