

## Matriculation Timeline & Satisfactory Academic Progress

The following guidelines reflect optimal scheduling of coursework for students making satisfactory academic progress for a Master's of Arts degree in Sociology. The degree requires a total of 30 credit hours beyond the Bachelor's degree. Students should utilize these guidelines under the advisement of the Sociology Department Graduate Program Coordinator and/or their advisor, which whom they should meet to discuss their progress every semester. Students may coordinate with their advisor, the Graduate Program Coordinator and/or the chair a substitution for the required courses listed below.

Note: students must be registered for 9 hours/semester in order to be considered full-time. Part-time students should follow the sequence of courses over her/his extended time period.

### End of the First Semester

1. Completed at least two of the following Required Sociology Credits:
  - SOC 552: Applied Social Theory
  - SOC 562: Social Statistics OR SOC 563: Qualitative Methods
  - SOC 539: Seminar in Social Practice
  - SOC 595: Special Topics in Inequality (you may substitute this course for others, see advisor)
  - SOC 660: Applied Social Research
2. Completed a minimum of 9 credit hours that count toward M.A.
  - Electives encouraged:
    - SOC 593: Practicum in College Teaching
    - SOC 562: Social Statistics OR SOC 563: Qualitative Methods
3. Achieved a GPA of 3.0 in graduate classes

### End of the Second Semester

1. Completed all of the following Required Sociology Credits:
  - SOC 552: Applied Social Theory
  - SOC 562: Social Statistics OR SOC 563: Qualitative Methods
  - SOC 539: Seminar in Social Practice
  - SOC 595: Special Topics in Inequality (you may substitute this course for others, see advisor)
  - SOC 660: Applied Social Research
2. Completed a minimum of 15 hours that count toward M.A.
  - Electives encouraged:
    - SOC 593: Practicum in College Teaching
    - SOC 562: Social Statistics OR SOC 563: Qualitative Methods
3. Achieved a GPA of 3.0 in graduate classes
4. Submit MA Committee Application form to the Graduate Program Coordinator

### End of the Third Semester

1. Presented a prospectus to advisor
2. Completed a minimum of 3 credit hours of SOC 691: Research Internship OR SOC 699: Thesis
3. Completed a minimum of 24 hours that count toward M.A.

4. Achieved a GPA of 3.0 in graduate classes

End of Fourth Semester

1. Completed a minimum of 6 credit hours of SOC 691: Research Internship OR SOC 699: Thesis
2. Completed a total of 30 credits that count toward M.A.
3. Achieved a GPA of 3.0 in graduate classes.
4. Satisfactorily completed the professional research report/defend thesis.
5. Apply for graduation (usually early September for Fall, mid-January for Spring, mid-June for Summer) <http://www.unco.edu/grad/forms/deadlines.html>
6. Submit comprehensive exam/thesis to Graduate School (usually due mid-November or early April)

Printed name of student: \_\_\_\_\_

Signature of student: \_\_\_\_\_

**Date** \_\_\_\_\_

Number of Semesters in Program: \_\_\_\_\_

Indicate student's status:

\_\_\_\_\_ 1. Making satisfactory progress according to the standards above

\_\_\_\_\_ 2. Not meeting the standards and not making satisfactory progress. (Attach a memo detailing deficiencies and proposed remedies)

\_\_\_\_\_ 3. Student is not meeting the standards above, but is making satisfactory progress. (Attach a memo explaining why student is making satisfactory progress despite the standards)

Signature of Advisor: