

University of Northern Colorado
Human Resources Administrative Policy
Modified Summer Workweek

Scope:

This policy applies to all permanent classified and exempt staff.

Authority:

The Office of Human Resources is responsible for the administration of the process.

Purpose:

UNC recognizes the benefit that employee work-life balance can have on employee morale and overall productivity. A modified summer workweek allows employees to pursue personal interests during time normally spent at work.

Guidance:

Operating Hours

Summer operating hours will begin May 10, 2021 and continue through July 30, 2021. Subsequent modified summer workweeks run from the Monday following Spring Commencement through the last

Date Issued: 03/01/2021

Contact for Questions: Marshall Parks, HR 970-351-2718 or human.resources@unco.edu

Issued By: Human Resources