

V

Log on to Ursa at <https://ursa.unco.edu> using your network user name and password.

Access **Production Banner (INB)** via the link under your **Employee** tab.

- Go to **SFASTCA** using the **Go To** field or choose **Student Course Registration Audit** from the **Student Menu**.
- Enter the enter tr tt

Course status (left side, second line) identifies courses added, dropped, etc. The codes are:

AU - Audit

DC -

DD - Course dropped and deleted from schedule

DW - Course dropped via self-service

NR - No report

RE - Course added b

RW - Course added via self-service

WC - Course withdrawn via self-service

WR -

WW - Complete withdrawal from the semester