

Faculty Research & Publication Board  
Provost's Seed Grant (PSG) Application Instructions

Notice of Intent to Apply – **REQUIRED!**

In order to apply for the PSG, applications must be submitted by the submission deadline. On the day

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following the Notice of Intent due date, recipients will receive an email from Digital Measures/Faculty Success with a link to their application in Digital Measures/Faculty Success.

Application Deadlines

1. Notice of Intent to Apply deadline: September 27, 2024

unit's Org.

significant return on investment compared

- x Can be a new submission or a resubmission
- x Must be provided to ORSP to assist in construction
- x Preference given to awards with F&A (i.e. F&A)
- x No more than one (1) award shall be given per
- x The deadline for submission should be 6-9 months before the start of the competitive application.

- x Applicants must work with OSRP Research Development and Pre-Award to develop a competitive proposal.

B. PSG Project Plan

No more than 2 pages, single-spaced, 12pt Arial or Times New Roman font with 1-inch margins outlining the research plan.

C. PSG Proposal Budget & Budget Justification

- a. The [PSG Budget form](#)



If you would like to view your ORSP Vita before you have access to the PSG application, you can do so by clicking on the “Reports” menu in Digital Measures and clicking on “ORSP Vita.” For the applications, only the last three years will be included in the ORSP Vita, so set the dates to include only the most recent three years. In section 2., Click on “Change Selection.” Click on “Individuals.” Make sure nothing is selected. Scroll down to your name and check the box next to your name. Click “Save.” Then click on “Run Report” to see your ORSP Vita.

#### PSG Application Submission Deadline

Proposals must be submitted in Digital Measures not later than 5:00 p.m. on October 8, 2024. It is the policy of the FRPB that, without exception, proposals received after the deadline will not be considered for funding. See the [PSG website](#) for precise due dates.